

# Admission

## ADMISSION PROCEDURE

For Nursery & U.K.G.

Interaction with the children [who have been registered for admission] & their parents shall be held.

There is no entrance test for classes Nursery to U.K.G.

<b>Group</b>	<b>Age (Years)</b>
Nursery	3+
L.K.G	4+
U.K.G.	5+
1st	6+

Entrance Tests for classes 1<sup>st</sup> onwards.

**The written test consists of subjects:**

- For 1st onwards English, Maths, Hindi/ Punjabi and General Studies.

### **Notice:**

The list of the selected candidates is displayed on the school notice board after one week. The Admission Form is provided only to the selected candidates.

The selected candidates are given one week's time to deposit fee & seek admission. In case of fee not deposited during that period their candidature may be cancelled & passed on to the candidates in the waiting list.

### **Documents**

#### **Required with the Admission Form**

- Original School Leaving Certificate, if studied in a school earlier.
- Report Card of school last attended.
- Two Passport-size photographs .
- Aadhar Card.
- Date of Birth certificate.

### **Note**

Admission of a student to any class is provisional till all the documentary requirements are complied with. All documents

are to be produced within a period of 40 days from the admission date in all eventuality, failing which the provisional admission will stand cancelled automatically & the school will not be responsible for any loss to the student in any manner.

Parents have to ensure that all entries in the Admission Form are written legibly and correctly.

Principal's decision regarding admission or refusal to admission will be final.

**Rules for SLC:-**

Student, who want to leave the school at the end of session must apply for school leaving certificate (SLC) before 31<sup>st</sup> march , otherwise monthly fee with annual charges will be charged in the monthly of april before issuing SLC.